



PO Box 6275 • Bridgewater, NJ 08807
(p) 908-704-0016 • (f) 908-704-1532
www.rvhhabitat.org • rvhfh@rvhabitat.org

Office Location:
100 West Main • Somerville, NJ

INDIVIDUAL - WORKDAY INSTRUCTIONS & CONFIRMATION

LOCATION: 140 Southside Ave. Bridgewater, NJ ***CARPOOL IF YOU CAN***

TIME: 8:15 AM to 3:30 PM. Please be prepared to work and stay the entire time.

FOOD: Lunch break is only 1hr so we suggest either bringing a bagged lunch, have something delivered, or plan a quick trip to a local deli or fast food restaurant. Alcoholic beverages are forbidden on all RVHFH worksites. Water is provided but we ask that you bring your own cup or container to fill and drink from.

TYPE OF WORK: You may bring your own hand tools if you wish. Personal power tools cannot be used on site without the approval of the Site Supervisor. RVHFH has a supply of power tools that will be required on site. We do not use automatic nail guns due to safety concerns.

WHAT TO WEAR: Please wear work clothes. Dress in layers and wear heavy shoes/boots (**absolutely no sandals, slide-ons, or mules**). Be PREPARED TO GET DIRTY.

****REQUIRED SAFETY TRAINING:** Before coming on-site we ask that you review our safety videos provided by our insurance company. www.hfhaffiliateinsurance.com and enter password: **Lockton** (case sensitive). Click on **Safety Training**. Enter Employee Access Code: **W8NAEBTG**. **You must review Fall Safety** and **Volunteering on a Habitat for Humanity Jobsite**. Each video provides an outline on the left so you can move past sections that may not apply. Additional video recommendations are: Scaffolds; Slips, Trips & Falls; and Working in Hot Conditions. Also please feel free to view any other topics that are of interest to you.

WEATHER: In case of inclement weather call 908-704-0016 **press 4 after 7am** on the morning of your workday to see if there has been a cancelation.

WAIVER FORM: Complete enclosed form and bring with you. By Federal law, 16 – 17 year old teenagers must have their parent's permission and signature on the waiver form. Anyone under 16 years old is not allowed on a construction site.

IF YOU NEED TO CANCEL: Please notify the office manager Louisa Bartok at 908-704-0016 **ASAP**. We need a full work crew on site for each day we have scheduled. We are committed to helping the family build a new home as scheduled and we are asking you to honor and be part of this commitment.

RVHFH OFFICE – (908) 704-0016

Thank you for supporting Raritan Valley Habitat for Humanity. We are able to build simple, decent houses for low-income families because people like you are donating their time and skills to help someone else build a better life.



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Release and Waiver of Liability for Adults

PLEASE READ CAREFULLY! THIS IS A LEGAL DOCUMENT THAT AFFECTS YOUR LEGAL RIGHTS!

This Release and Waiver of Liability (the "Release") executed on _____(date) by _____ (the "Volunteer") in favor of Habitat for Humanity International, Inc., a nonprofit corporation, and Raritan Valley Habitat for Humanity Inc., a New Jersey nonprofit corporation, their directors, officers, employees, and agents (collectively, "Habitat").

The Volunteer desires to work as a volunteer for Habitat and engage in the activities related to being a volunteer (the "Activities"). The Volunteer understands that the Activities may include constructing and rehabilitating residential buildings, working in the Habitat offices, and living in housing provided for volunteers of Habitat.

The Volunteer hereby freely, voluntarily, and without duress executes this Release under the following terms:

Release and Waiver: Volunteer does hereby release and forever discharge and hold harmless Habitat and its successors and assigns from any and all liability, claims, and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from Volunteer's Activities with Habitat.

Volunteer understands that this Release discharges Habitat from any liability or claim that the Volunteer may have against Habitat with respect to any bodily injury, personal injury, illness, death, or property damage that may result from Volunteer's Activities with Habitat, whether caused by the negligence of Habitat or its officers, directors, employees, or agents or otherwise. Volunteer also understands that Habitat does not assume any responsibility for or obligation to provide financial assistance or other assistance, including but not limited to medical, health, or disability insurance in the event of injury or illness.

Medical Treatment: Volunteer does hereby release and forever discharge Habitat from any claim whatsoever which arises or may hereafter arise on account of any first aid, treatment, or service rendered in connection with the Volunteer's activities with Habitat.

Assumption of the Risk: The Volunteer understands that the Activities may include work that may be hazardous to the Volunteer, including, but not limited to, construction, loading and unloading, and transportation to and from the work sites.

Volunteer hereby expressly and specifically assumes the risk of injury or harm in the Activities and releases Habitat from all liability for injury, illness, death, or property damage resulting from the Activities.

Insurance: The Volunteer understands that, except as otherwise agreed to by Habitat in writing, Habitat does not carry or maintain health, medical, or disability insurance coverage for any Volunteer.

Each Volunteer is expected and encouraged to obtain his and her own medical or health insurance coverage.

Photographic Release: Volunteer does hereby grant and convey unto Habitat all right, title, and interest in any and all photographic images and video or audio recordings made by Habitat during the Volunteer's Activities with Habitat, including, but not limited to, any royalties, proceeds, or other benefits derived from such photographs or recordings.

Other: Volunteer expressly agrees that this Release is intended to be as broad and inclusive as permitted by the laws of New Jersey, and that this Release shall be governed by and interpreted in accordance with the laws of New Jersey. Volunteer agrees that in the event that any clause or provision of this Release shall be held to be invalid by any court of competent jurisdiction, the invalidity of such clause or provision shall not otherwise affect the remaining provisions of this Release which shall continue to be enforceable.

Raritan Valley Habitat for Humanity expects all volunteers to behave in a way that reinforces the Habitat Mission and founding principles of the organization. All people should be accorded respect and consideration, which contribute to a safe and productive workplace.

IN WITNESS WHEREOF, Volunteer has executed this Release as of the day and year first above written.

Volunteer Signature: _____ Print Name: _____

Group Name (if applicable): _____

Address: _____ Email: _____

City: _____ State & Zip: _____

Phone: (H): _____ (C/W): _____



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Release and Waiver of Liability for Minors

PLEASE READ CAREFULLY! THIS IS A LEGAL DOCUMENT THAT AFFECTS YOUR LEGAL RIGHTS!

This Release and Waiver of Liability (the "Release") executed on _____ (date) by _____, a minor child (the "Volunteer") and _____, the parent having legal custody and/or the legal guardian of the volunteer (the "Guardian"), in favor of Habitat for Humanity International, Inc., a nonprofit corporation, and Raritan Valley Habitat for Humanity Inc., a New Jersey nonprofit corporation, their directors, officers, employees, and agents (collectively, "Habitat").

The Volunteer and the Guardian desire that the Volunteer work as a volunteer for Habitat and engage in the activities related to being a volunteer (the "Activities"). The Volunteer and the Guardian understand that the Activities may include constructing and rehabilitating residential buildings, working in the Habitat offices, and living in housing provided for volunteers of Habitat.

The Volunteer and the Guardian hereby freely, voluntarily, and without duress execute this Release under the following terms:

Release and Waiver: Volunteer and Guardian do hereby release and forever discharge and hold harmless Habitat and its successors and assigns from any and all liability, claims, and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from Volunteer's Activities with Habitat.

Volunteer and Guardian understand that this Release discharges Habitat from any liability or claim that the Volunteer and Guardian may have against Habitat with respect to any bodily injury, personal injury, illness, death, or property damage that may result from Volunteer's Activities with Habitat, whether caused by the negligence of Habitat or its officers, directors, employees, or agents or otherwise. Volunteer and Guardian also understand that Habitat does not assume any responsibility for or obligation to provide financial assistance or other assistance, including but not limited to medical, health, or disability insurance in the event of injury or illness.

It is the policy of Habitat that children under the age of 16 not be allowed on a Habitat worksite while there is construction in progress. It is further the policy of Habitat that, while children between the ages of 16 and 18 may be allowed to participate in construction work, ultra hazardous activity such as using power tools, excavation, demolition, or working on rooftops is not permitted by anyone under 18.

Medical Treatment: Volunteer and Guardian do hereby release and forever discharge Habitat from any claim whatsoever which arises or may hereafter arise on account of any first aid, treatment, or service rendered in connection with the Volunteer's activities with Habitat or with the decision by any representative or agent of Habitat to exercise the power to consent to medical or dental treatment as such power may be granted and authorized in the Parental Authorization for Treatment of a Minor Child.

Assumption of the Risk: The Volunteer and Guardian understand that the Activities may include work that may be hazardous to the Volunteer, including, but not limited to, construction, loading and unloading, and transportation to and from the work sites.

Volunteer and Guardian hereby expressly and specifically assume the risk of injury or harm in the Activities and release Habitat from all liability for injury, illness, death, or property damage resulting from the Activities.

Insurance: The Volunteer and Guardian understand that, except as otherwise agreed to by Habitat in writing, Habitat does not carry or maintain health, medical, or disability insurance coverage for any Volunteer.

Each Volunteer is expected and encouraged to obtain his and her own medical or health insurance coverage.

Photographic Release: Volunteer and Guardian do hereby grant and convey unto Habitat all right, title, and interest in any and all photographic images and video or audio recordings made by Habitat during the Volunteer's Activities with Habitat, including, but not limited to, any royalties, proceeds, or other benefits derived from such photographs or recordings.

Other: Volunteer and Guardian expressly agree that this Release is intended to be as broad and inclusive as permitted by the laws of New Jersey, and that this Release shall be governed by and interpreted in accordance with the laws of New Jersey. Volunteer agrees that in the event that any clause or provision of this Release shall be held to be invalid by any court of competent jurisdiction, the invalidity of such clause or provision shall not otherwise affect the remaining provisions of this Release which shall continue to be enforceable.

Raritan Valley Habitat for Humanity expects all volunteers to behave in a way that reinforces the Habitat Mission and founding principles of the organization. All people should be accorded respect and consideration, which contribute to a safe and productive workplace.

IN WITNESS WHEREOF, Volunteer and Guardian have executed this Release as of the day and year first above written.

Volunteer Signature: _____ Print Name: _____

Guardian Signature: _____ Group: _____

Address: _____ Email: _____

City: _____ State & Zip: _____

Phone: (H): _____ (C): _____

Raritan Valley Habitat Work Site

Directions to 140 Southside Ave. Bridgewater, NJ 08807

CARPOOL IF YOU CAN

From 287 South Exit 17 (Somerville/Flemington)

- Exit 17 puts you on Rt. 202/206 South. Proceed past exits for Rt. 22 East & West. Staying to the right, follow signs for Somerville & Princeton (Routes 206 & 28).
- As you enter the Somerville Circle, stay in the center lane and go $\frac{3}{4}$ s of the way around to the Somerville exit onto **Rt. 28 East**.
- Go 0.6 miles to the 2nd traffic light and turn **left onto West Main St. Somerville**.
- Follow West Main St. through three traffic lights. Note that at the 3rd light, which is Bridge St., the street name changes to East Main St.
- Go two blocks past Bridge St. and **turn right onto Hamilton St**.
- Go 0.3 mile on Hamilton and **turn left onto Southside Ave at the stop sign**.
- The worksite is about 0.2 of a mile on the right. Parking lot is slightly before the worksite.

From 287 North – Exit 13B

- Exit 13 B puts you onto **Rt. 28 West**
- At the 2nd light (approx. 1.0 mile), turn **left onto Finderne Ave**.
- At the 1st traffic light (approx. 0.3 miles) **turn right onto East Main St**.
- Go through one traffic light on East Main. St. (Rehill Ave.)
- The 2nd left after the traffic light is Loeser Ave. **Turn left onto Loeser and follow it to the end**.
- **Turn right onto Southside Ave**. The worksite is on the left & parking lot is just past worksite.

